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 San Marcos Campus  
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[www.health.txstate.edu/HA/](http://www.health.txstate.edu/HA/) (<http://www.health.txstate.edu/HA/>)

Healthcare administrators play a critical role in ensuring that healthcare organizations operate efficiently, effectively, and in compliance with industry regulations. They oversee the strategic planning, financial management, and operational processes of hospitals, clinics, long-term care facilities, and other healthcare organizations. Their responsibilities include managing budgets, optimizing resource allocation, and ensuring that patient care services align with quality and safety standards. By collaborating with healthcare providers, policymakers, and insurers, healthcare administrators help shape policies and procedures that improve patient outcomes while maintaining financial sustainability. The demand for healthcare administrators is expected to grow significantly in the coming years, driven by an aging population, advancements in healthcare technology, and an increasing emphasis on efficient healthcare delivery, making it a promising and stable career path with diverse opportunities across the industry.

The School of Health Administration (SOHA) prepares healthcare leaders to excel in diverse settings while driving innovation, advancing knowledge, and making meaningful contributions to society, the community, and the U.S. healthcare system. Our programs equip students with the knowledge and skills necessary to excel in healthcare management, policy, finance, and operations, ensuring they are prepared to meet the challenges of an evolving healthcare landscape. With accomplished faculty, strong industry connections, and hands-on learning opportunities, including administrative residencies and applied projects, our graduates are well-positioned for success in hospitals, health systems, consulting firms, and many other healthcare organizations.

The Bachelor of Healthcare Administration (BHA) degree has been certified by the Association of University Programs in Health Administration (AUPHA) since 1990 and is offered in-person on the San Marcos campus. The BHA is a traditional undergraduate program that is offered to the full-time student.

SOHA also offers a Minor in Health Administration that fits well with majors in Health Sciences and other disciplines in the College of Health Profession and across the university.

## Immunization Requirements

It is the policy of the College of Health Professions that each student must provide a health report completed by a health care provider and must take specific immunizations before the student can be placed in field placement. Information on these requirements and the required forms may be obtained through the program/department/school office.

## Background Check and Drug Screening

As a condition for placement in some professional practice sites, students are required to have a background check and/or drug screening to meet requirements set by individual sites. Information on the drug screening process will be provided by program/department/school.

Previous misdemeanor or felony convictions under various titles of the Texas Penal Code may affect eligibility for practitioner license status following graduation.

## Bachelor of Healthcare Administration (B.H.A.)

- Major in Healthcare Administration (<http://mycatalog.txstate.edu/undergraduate/health-professions/administration/healthcare-administration-bha/>)

## Minor

- Healthcare Administration (<http://mycatalog.txstate.edu/undergraduate/health-professions/administration/healthcare-administration-minor/>)

**Subjects in this school include: HA (p. 1), HP (p. 4)**

## Courses in Healthcare Administration (HA)

### HA 3308. Healthcare Organization.

Overview of the healthcare system and the role hospitals have played and continue to play in the future. Analysis of organizational structure of a hospital and other healthcare agencies, administrative and management elements necessary for policy determination, decision making, and control to achieve institutional goals and objectives.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions

**Grade Mode:** Standard Letter

### HA 3309. Ethics in the Health Professions.

This course introduces the student to a sound foundation in well-established ethical theories and a familiarity with terms, concepts and issues in ethics as applied to the health professions. Also provides practical methods for proceeding from considered reflection to informed action in solving ethical problems. (WI).

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions|Writing Intensive

**Grade Mode:** Standard Letter

### HA 3311. Independent Study in Healthcare Administration.

An in-depth study of a single topic or problem confronting the healthcare industry. This course affords the student an opportunity to focus on a topic/problem or group of related problems impacting healthcare managers. This course may be repeated for credit with a different emphasis.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Exclude from 3-peat Processing|Dif Tui- Health Professions

**Grade Mode:** Standard Letter

**HA 3315. Healthcare Administration History, Culture, and Language.**

An introduction to the historical and cultural development of modern healthcare administration in contemporary American society. Special attention is given to the mores of health services delivery including critiques and use of professional behavior and language. (MULT).

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions|Multicultural Content

**Grade Mode:** Standard Letter

**HA 3324. Supervisory Management for Healthcare Managers.**

Introduction to the following functions of supervisory management: planning, organizing, staffing, influencing, and controlling; as well as the connective processes of decisionmaking, coordinating, and communicating in healthcare organizations. (WI).

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions|Writing Intensive

**Grade Mode:** Standard Letter

**HA 3329. Human Resources in Healthcare Management.**

Human resource management as applicable to the healthcare field.

Course will cover human resource planning, staffing, job requirements, job descriptions, sources of labor supply, training and education programs, salary administration, employee communications, legal considerations, union-management relations.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions

**Grade Mode:** Standard Letter

**HA 3340. Management of Health Information Systems.**

Provides an introduction to information systems for healthcare facilities and agencies. Covers determining what information is needed by whom; designing information flows, procurement of computer/telecommunication resources, assuring information security, and continuing management of information systems supporting healthcare delivery.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions

**Grade Mode:** Standard Letter

**HA 3341. Project Management & Professional Development in Healthcare.**

This course examines the professional development and project management processes as applied to the healthcare industry. Emphasis is placed on staff development, needs analysis, task analysis, development of training and continuing education programs for healthcare personnel. (WI).

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions|Writing Intensive

**Grade Mode:** Standard Letter

**HA 3344. Patient Care Management & Quality Improvement in Health Care Integrated Delivery Systems.**

This course is an introduction of integrated delivery systems and their operations. It includes an examination of patient care management and the patient experience. A framework for understanding healthcare quality efforts is also an integral part of the course.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions

**Grade Mode:** Standard Letter

**HA 3347. Essentials of Healthcare Law.**

This course includes a review of the laws pertaining to healthcare institutions, physicians, and other healthcare workers who contribute to patient care. Tort and contract law are emphasized. The course addresses policy issues and ethics through topics like patient rights, reproduction, and end of life decisions.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions

**Grade Mode:** Standard Letter

**HA 3375. Principles of Accounting for Healthcare Managers.**

Provides an introduction to accounting useful in healthcare facilities and agencies, and demonstrates the application of accounting principles and techniques in the healthcare field. Prerequisite: HP 3325 and [ECO 2301 or ECO 2314] both with grades of "D" or better.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions

**Grade Mode:** Standard Letter

**HA 3376. Financial Management for Healthcare Managers.**

A concentration in the fundamentals of healthcare financial management including the financial organization of nonprofit facilities, sources of operating revenue, management of working capital, and the allocation, control and analysis of resources. Prerequisite: HA 3375 with a grade of "C" or better or instructor approval.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions

**Grade Mode:** Standard Letter

**HA 4121. Problems in Healthcare Administration.**

In-depth study of a singular problem considered to be of immediate concern to the health care industry. Special emphasis is placed on problems unique to managers in the field of health administration. May be repeated with permission of department chair.

**1 Credit Hour. 1 Lecture Contact Hour. 0 Lab Contact Hours.**

**Course Attribute(s):** Exclude from 3-peat Processing|Dif Tui- Health Professions

**Grade Mode:** Standard Letter

**HA 4141. Healthcare Comprehensive Exam Review and Administration including Field Placement Orientation.**

A course in which each of the respective faculty will review their portion of the comprehensive examination that all HA majors are required to successfully pass during their final semester of study. The comprehensive exam will be administered at the conclusion of the course. In addition, students will be prepared to move from the classroom setting to a workplace scenario.

**1 Credit Hour. 1 Lecture Contact Hour. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions

**Grade Mode:** Credit/No Credit

**HA 4221. Problems in Healthcare Administration.**

In-depth study of a narrow range of topics considered to be of immediate concern to the health care industry. Special emphasis on problems unique to managers in the field of health administration. May be repeated with permission of department chair.

**2 Credit Hours. 2 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Exclude from 3-peat Processing|Dif Tui- Health Professions

**Grade Mode:** Standard Letter

**HA 4305. Healthcare Services Marketing.**

The course applies the principles of services marketing to healthcare organizations. The course will present tools to identify and close the gaps that exist between customer expectation of services and the services provided and to ensure quality of health care.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions

**Grade Mode:** Standard Letter

**HA 4315. Health Services Operations Management.**

An introduction to methodologies used to seek solutions to health administration problems which affect technical and professional personnel. Designed to place emphasis on techniques most directly applicable to models of administration and management decision making.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions|Writing Intensive

**Grade Mode:** Standard Letter

**HA 4318. Employment Law in Healthcare Management.**

This course examines the legal aspects of healthcare human resource management. Each of the major federal and state enactments impacting human resource management will be studied in depth. Prerequisite: HA 3329 with a grade of "D" or better.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions

**Grade Mode:** Standard Letter

**HA 4320. Seminar in Healthcare Administration.**

Current trends and problems in health administration affecting health administration technical and professional personnel. Designed to place emphasis in selected areas of administration and management. Research paper and presentation is required of each student. (WI).

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Exclude from 3-peat Processing|Dif Tui- Health Professions|Writing Intensive

**Grade Mode:** Standard Letter

**HA 4322. Public Health Administration.**

This course introduces the healthcare manager to public health and its role in preventing illnesses and improving the health of the community. Students will learn about the role of the manager in disease prevention and how to participate and lead community efforts for the wellness of the community.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions

**Grade Mode:** Standard Letter

**HA 4325. Healthcare Strategic Management.**

This capstone class integrates accounting, finance, marketing, MIS, and organizational behavior in the creation of sustainable competitive advantage. Health care case studies will be used to illustrate key concepts.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions|Writing Intensive

**Grade Mode:** Standard Letter

**HA 4440. Practicum Internship A.**

Students with specialization in management participate in a health services based practicum. Experiences in providing opportunities for observation, participation, and practical application of administrative or management skills in the institutional setting are required. Must have a 2.25 major GPA and have completed all junior year major courses.

**4 Credit Hours. 0 Lecture Contact Hours. 16 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions

**Grade Mode:** Credit/No Credit

**HA 4441. Practicum Internship B.**

Studies tailored to particular interests and needs of individual students. A variety of experiences may be used to enrich the program for students with special needs or demonstrated competencies. This course is taken in the final semester of study.

**4 Credit Hours. 0 Lecture Contact Hours. 16 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions

**Grade Mode:** Credit/No Credit

**HA 4848. Healthcare Administrative Residency.**

Designed for students who have limited or no previous background in healthcare management/administration. Includes rotation through selected major departments, culminating in a major project. This course is taken in the final semester of study.

**8 Credit Hours. 0 Lecture Contact Hours. 40 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions

**Grade Mode:** Credit/No Credit

## **Courses in Health Professions (HP)**

**HP 3302. Biostatistics.**

The course introduces major statistical concepts and procedures as applied to clinical science students with an emphasis on inferential statistics. Topics include: descriptive statistics, hypothesis testing, comparison statistics, relationship statistics, association statistics, and beginning epidemiological ratios. Students are introduced to major statistical packages. Prerequisite: MATH 1315 or MATH 1319 either with a grade of "C" or better.

**3 Credit Hours. 2 Lecture Contact Hours. 2 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions|Lab Required

**Grade Mode:** Standard Letter

**HP 3325. Healthcare Statistics.**

The course introduces major statistical concepts and procedures as applied to healthcare administration students with an emphasis on descriptive statistics. Topics include: healthcare statistical terminology, descriptive statistics, hypothesis testing, comparison statistics, relationship statistics, and association statistics. Prerequisite: MATH 1315 or MATH 1319 either with a grade of "C" or better.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Dif Tui- Health Professions

**Grade Mode:** Standard Letter